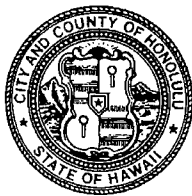


DEPARTMENT OF BUDGET AND FISCAL SERVICES  
**CITY AND COUNTY OF HONOLULU**  
530 SOUTH KING STREET, ROOM 208 • HONOLULU, HAWAII 96813  
PHONE: (808) 768-3900 • FAX: (808) 768-3179 • INTERNET: www.honolulu.gov

KIRK CALDWELL  
MAYOR



NELSON H. KOYANAGI, JR.  
DIRECTOR

GARY T. KUROKAWA  
DEPUTY DIRECTOR

May 21, 2015

The Honorable Ernest Y. Martin  
Chair and Presiding Officer  
and Members  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawaii 96813

RECEIVED  
CITY CLERK  
C & C OF HONOLULU  
2015 MAY 21 PM 2:29

Dear Chair Martin and Councilmembers:

SUBJECT: Authorization to Enter into an Intergovernmental Agreement with the  
Employees' Retirement System of the State of Hawaii

Pursuant to Chapter 1, Article 8 of the Revised Ordinances of Honolulu 1990, as amended, this letter is being submitted to City Council to respectfully request authorization to enter into an intergovernmental agreement with the Employees' Retirement System of the State of Hawaii. The intergovernmental agreement is needed to comply with the requirements of Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions – an Amendment of GASB Statement No. 27*. Further information on this intergovernmental agreement is set forth in Exhibit A attached.

Should you have any questions, please have a member of your staff call me at 768-3901.

Sincerely,

A handwritten signature in black ink, appearing to read "Nelson H. Koyanagi, Jr.", is written over a horizontal line.

Nelson H. Koyanagi, Jr., Director  
Budget and Fiscal Services

Attachment

APPROVED:

A handwritten signature in black ink, appearing to read "Roy K. Amemiya, Jr.", is written over a horizontal line.

Roy K. Amemiya, Jr.  
Managing Director



## RESOLUTION

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AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF BUDGET AND FISCAL SERVICES (BFS) TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF HAWAII EMPLOYEES' RETIREMENT SYSTEM (ERS) TO FUND ITS PROPORTIONATE SHARE OF ACTUARIAL VALUATION SERVICES

WHEREAS, Chapter 1, Article 8, Revised Ordinances of Honolulu 1990, as amended, requires that any intergovernmental agreement or amendment thereto which places as obligation to the City or any department or agency thereof, receive the prior consent and approval of the Council of the City and County of Honolulu; and

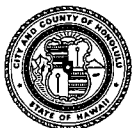
WHEREAS, substantially all eligible employees of the City are members of ERS, a multiple-employer defined benefit pension plan; and

WHEREAS, Governmental Accounting Standards Board (GASB) Statement No. 68, *Accounting and Financial Reporting for Pensions - an amendment of GASB Statement No. 27*, requires an actuarial valuation of the total pension liability at least every two years, effective for the fiscal year ending June 30, 2015; and

WHEREAS, implementation of GASB Statement No. 68 is essential for the City's independent auditors to consider issuing an unqualified or "clean" audit opinion that the City's financial statements present its financial position fairly; and

WHEREAS, an unqualified or "clean" audit opinion is crucial to maintaining a favorable bond rating; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that the Director of the Department of Budget and Fiscal Services is hereby authorized to enter into an intergovernmental agreement with the State of Hawaii Employees' Retirement System in substantially the form attached hereto as Exhibit A for the implementation of Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions - an amendment of GASB Statement No. 27*; and



**CITY COUNCIL**  
CITY AND COUNTY OF HONOLULU  
HONOLULU, HAWAII

No. \_\_\_\_\_

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## RESOLUTION

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BE IT FINALLY RESOLVED by the Council of the City and County of Honolulu that the Clerk is hereby directed to transmit a certified copy of this Resolution to the Director of the Department of Budget and Fiscal Services, 530 South King Street, Room 208, Honolulu, Hawaii 96813.

INTRODUCED BY:

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DATE OF INTRODUCTION:

\_\_\_\_\_  
Honolulu, Hawaii

\_\_\_\_\_  
Councilmembers

DRAFT

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is effective the \_\_\_\_\_ day of \_\_\_\_\_, 2015, by and between the EMPLOYEES' RETIREMENT SYSTEM OF THE STATE OF HAWAII ("ERS") and the CITY AND COUNTY OF HONOLULU ("Employer").

RECITALS

A. The following state or county government employers (the "employers") have requested assistance from the ERS in obtaining actuarial information to meet reporting requirements under Governmental Accounting Standards Board (GASB) Statement No. 68, "Accounting and Financial Reporting for Pensions" the employers' financial statements for the fiscal year ending June 30, 2015 (FYE 2015):

- i. State of Hawaii;
- ii. City and County of Honolulu;
- iii. County of Maui;
- iv. County of Kauai;
- v. County of Hawaii;
- vi. Board of Water Supply, City and County of Honolulu;
- vii. Department of Water Supply, County of Hawaii;
- viii. Department of Water, County of Kauai;
- ix. Honolulu Authority for Rapid Transportation; and
- x. University of Hawaii.

B. The ERS is willing to obtain the information ("GASB 68 Report") for the employers from the ERS's actuary, Gabriel, Roeder, Smith & Company ("GRS");

C. GRS is willing to provide GASB 68 Reports to the employers for \$1,500.00 per participating employer, provided that (1) at least nine of the ten employers obtain their GASB 68 Report from GRS and (2) GRS is able to bill the ERS for all of the GASB 68 Reports.

D. Because of concerns arising from federal tax-qualification requirements applicable to the ERS, the ERS is unable to advance the fees for the GASB 68 Reports.

E. GRS has agreed that it will not require the ERS to pay for the GASB 68 Report(s) until the ERS has received payment from the employers who receive a GASB 68 Report from GRS.

F. The purpose of this MOU is to provide for payment by the Employer for the GASB 68 Report provided to it by GRS.

EXHIBIT A

## TERMS AND CONDITIONS

1. Upon execution of this MOU, the ERS will request GRS to prepare a GASB 68 Report for Employer as provided in the letter attached to this MOU as Exhibit "A" and incorporated herein by reference.

2. The cost to Employer for the GASB 68 Report will be \$1,500.00; provided that at least nine of the employers enter into a MOU with the ERS to obtain their GASB 68 Report from GRS through the ERS. If fewer than nine of the employers enter into an MOU with the ERS to obtain their GASB 68 report from GRS through the ERS, the cost to Employer for the GASB 68 Report will be equal to: \$13,500/number of participating employers. In addition, if Employer requests additional services or information beyond what GRS understands to be customary or reasonable for a GASB 68 Report, the cost for the Employer may be higher.

3. Upon execution of this MOU, Employer will pay ERS \$1,500.00 for remittance to GRS for the GASB 68 Report. If fewer than nine employers enter into an MOU with the ERS to obtain their GASB 68 report from GRS through the ERS, the ERS will bill Employer for the difference between \$1,500.00 and the cost of the GASB 68 Report as determined pursuant to paragraph 2 (the "additional cost"). The ERS will bill Employer for any additional services or information requested by Employer after the ERS receives the bill from GRS for such additional services or information. Employer will pay ERS within thirty days from receipt of the bill from the ERS for any additional cost or for any additional services or information. Upon receipt of payment from Employer, the ERS will promptly remit the payment to GRS.

4. Employer reports covered payroll to the ERS on a consolidated basis with Honolulu Authority for Rapid Transportation (the "Agency"). Employer acknowledges that ERS and GRS require a breakdown of the covered payroll between Employer and Agency in order to allocate pension liability between Employer and Agency. Employer will therefore provide to ERS and GRS a breakdown, between Employer and Agency, of the covered payroll reported to the ERS on a consolidated basis for FYE 2015. The breakdown provided by Employer to the ERS and GRS must reconcile with the consolidated covered payroll reported by Employer to the ERS for the applicable period.

5. This MOU may be amended or modified only by a written agreement signed by both parties.

IN WITNESS WHEREOF, the parties have executed this MOU as of the last date written below.

EMPLOYEES' RETIREMENT SYSTEM  
OF THE STATE OF HAWAII

CITY AND COUNTY OF HONOLULU:

By \_\_\_\_\_  
Executive Director

By \_\_\_\_\_  
Director of Budget and Fiscal Services

DATE: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Deputy Attorney General  
State of Hawaii

\_\_\_\_\_  
Deputy Corporation Counsel  
City and County of Honolulu